

**CONTRA COSTA COLLEGE**  
**College Council Meeting Minutes**

**Date:** Thursday, December 12, 2019

**Time:** 2:00–4:00 p.m.

**Location:** SAB 211

**Present:** **Brandy Gibson, Mayra Padilla, Christina Paul, Michael Simpson, Mariles Magalong, Stephanie Austin, James Eyestone, Alfredo Angulo, William Tandongfor, Evan Decer, TeJae Dunnivant, Bruce King, Vanna Gonzales, Katie Krolikowski, Rod Santos, Dr. Damon A. Bell, Joy (note taker)**

TOPIC	OUTCOMES	ACTION ITEMS
Review of agenda	Motion to approve by Classified (Michael) and seconded by Student (Alfredo)	
Review of minutes: 11/14/19	Motion to approve minutes as amended (Evan), Seconded by Katie, Motion unanimously approved	Recommendation to have President’s Office (Joy) update the handbook #5, 6, 7 as Action Item to Minutes.
College Handbook and College Committee Updates: Revised Flow Chart...	<p>Information Flow Chart: Motion to approve (TeJae): Change Marketing and Outreach Committee to “Marketing and Recruitment” Committee and add to lower left hand corner “College Council: and date”; Seconded by Alfredo, Motion approved.</p> <p>Revised Administrator in Charge: Motion to propose having this list posted on the President’s page of website, with change of language to strikeout “s/he is” from A1001.0 (2<sup>nd</sup> instance, replace with ‘they’re’)—Motion to approve by Michael, Seconded by Evan to make changes to A1001.0.</p> <p>Revised Introduction: Motion to approve as is (Katie), Seconded by TeJae, Motion approved.</p> <p>Revised Governance &amp; Decision Making Process Flow Chart: Table this until Feb. 2020 agenda</p>	<p>The Information Flow Chart and Governance &amp; Decision Making Process Flow charts were not ready for approval. It will need to go back to the constituency groups for further review and brought back to College Council for approval. Once items are approved by College Council, the President’s Office can send an email to the College Community.</p> <p>Revised Introduction: Propose to add hyperlinks on t the Introduction page (i.e. State Education Code, District policy or bargaining agreements) Add discussion of including Continuous updates of Procedures</p>

	<p>Student Success Committee purpose: Table until document is consulted with Professional Development, Karl Debro, and Constituency Groups.</p> <p>Marketing and Recruitment Committee Charge: Amend meeting time –Strikeout time, as posted on the CCC website and designate VP or designee added to chair line. Motion to re-approve with amendments, Motion by Michael, Seconded, Motion approved.</p> <p>Safety/Security Committee charge: Katie motioned to approve w/ changes, Seconded by Alfredo, Motion approved.</p>	<p>Manual in April 2020 agenda. Katie and Mayra, Classified Senate will bring back models for Feb 2020 agenda. This will also bring to President’s Cabinet.</p>
Budget Committee Report	Report by Mariles. The committee approved a few Emergency Requests (Projector) and for Music Department.	
Operations Committee Report	Report by Mariles. #5 Agenda item was discussed in Operations Committee	
Planning Committee Report	Report by Katie. Planning Committee is focused on Strategic Planning.	
Collegiality in Action: Effective Participation Fundamentals	Report by Katie. Dr. Bell & Katie will be meeting on 12/16/19 for further discussion and identification of date for visit.	
Accreditation Update	Report by Mayra. PowerPoint of Steering Committee update. (Ask for copy of PP slides). Accreditation Site Visit is Oct 5-8, 2020.	Mayra will be sending out an mail re: Joint Celebration on 12/13/19.
Construction Update	Tabled until 2/2020	
eLumen Update	Tabled until 2/2020	

Strategic Plan	Motion to approve (Check recording or ask Brandy). Report by Christina Paul. PowerPoint included.	
Guided Pathways	Tabled	
Reports from Constituency Groups		
Address GE Bldg HVAC Issues/VC of Facilities	Inez Zildzic presented to College Council on GE Building Cooling Issues. (Ask for copy of PP slides) Brandon and Tracey Marcial assisted with presentation	
Announcements	None	
Next Meeting	February 13, 2020, 2:00-4:00 p.m.	
Adjournment	4:37 p.m.	